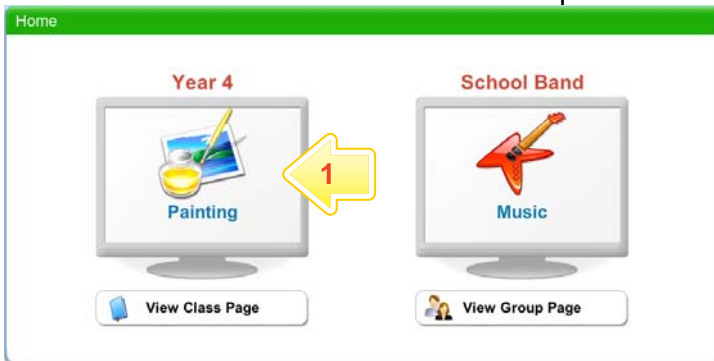
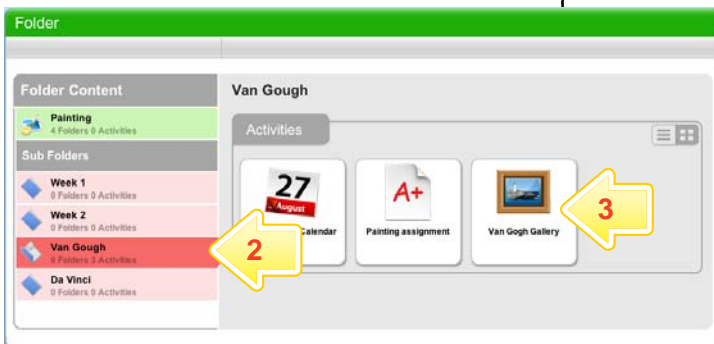


Gallery

Add an item to a Gallery

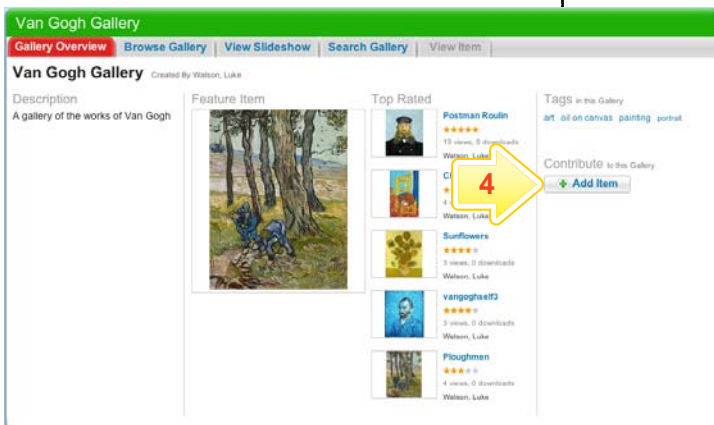


1 Click your class folder



2 If the Gallery is in a sub folder, click the sub folder that contains the Gallery.

3 Click the Gallery.



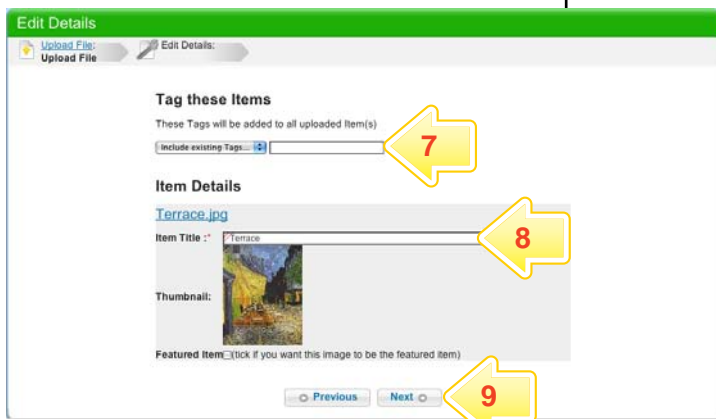
4 Click 

You can either upload an item or import an item from your eLocker. To upload an item, follow step 5. To Import a file from your eLocker, follow step 6.

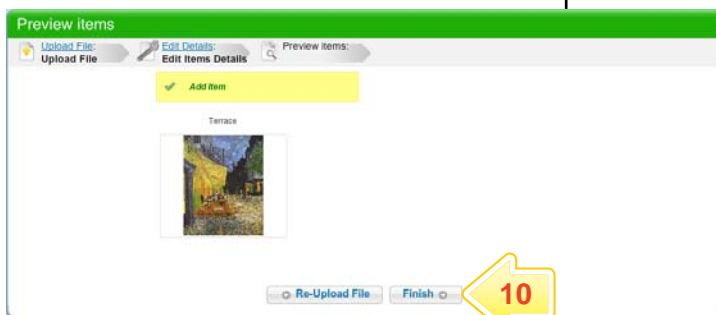


- 5 a Click **Choose File** or **Browse...** and find and then select the file.
 - b Click **Upload**
- The Edit Details page appears.

- 6 a Click **Import file from eLocker** and find the file in your eLocker.
 - b Next to the file, click .
- The Edit Details page appears.



- 7 Type in any tags for the item.
- 8 Type a title for the item.
- 9 Click **Next** ➤

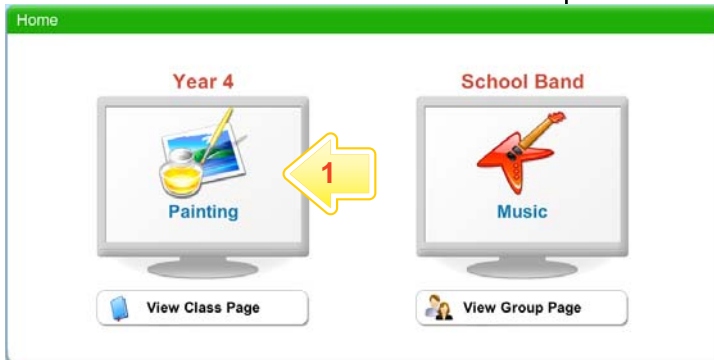


- 10 Click **Finish** ➤.
- The item is added to the Gallery.

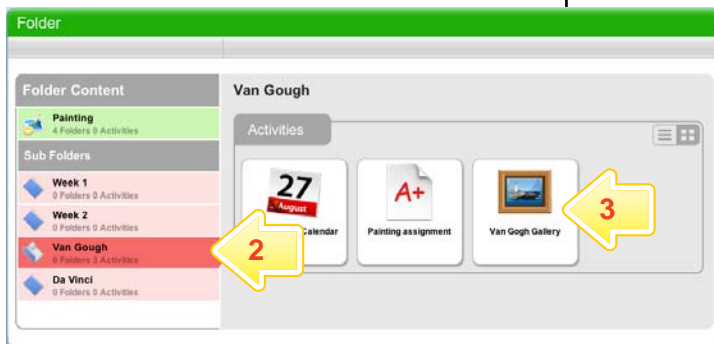
Gallery

Rate a Gallery Item

In some Galleries you can rate the items. Follow these steps to rate a Gallery item.

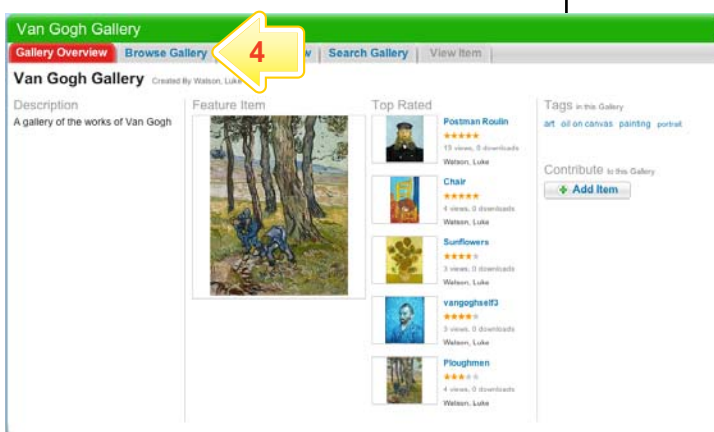


1 Click your class folder

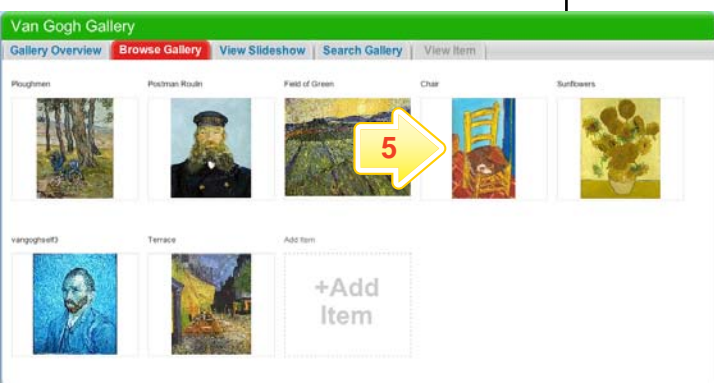


2 If the Gallery is in a sub folder, click the sub folder that contains the Gallery.

3 Click the Gallery. The Gallery page appears.

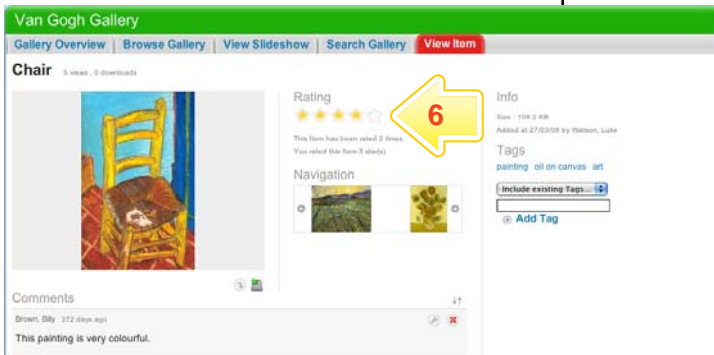


4 Click **Browse Gallery**



5 Click the Gallery item you want to rate.

You can rate the Gallery item out of five.

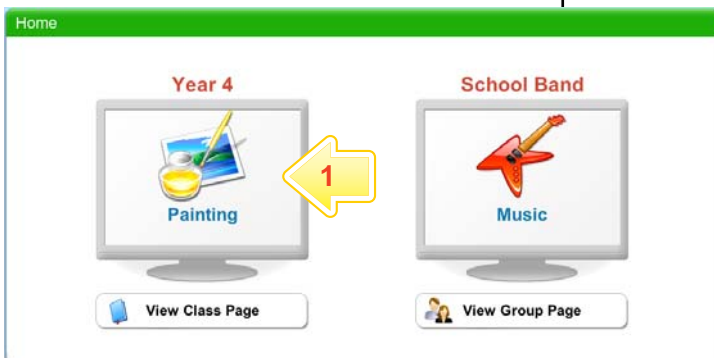


6 Click the stars to rate the item.

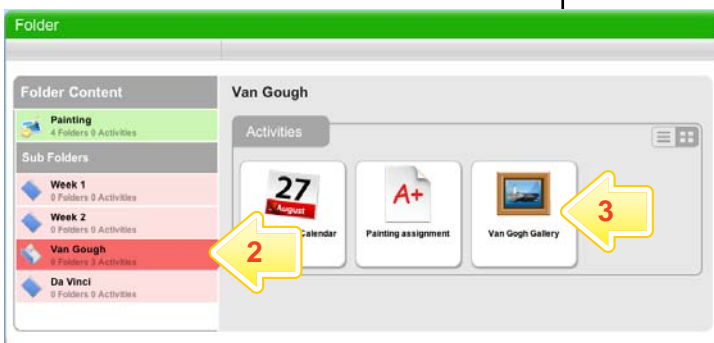
You have now rated the item. You can change your rating at any time.

Comment on a Gallery Item

In some Galleries you can comment on Gallery items. Follow these steps to add a comment.



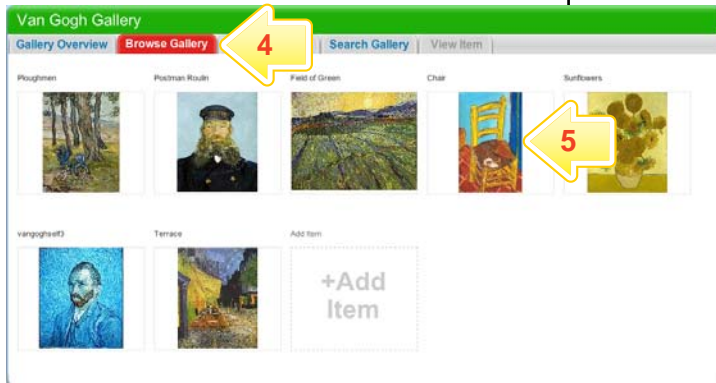
1 Click your class folder



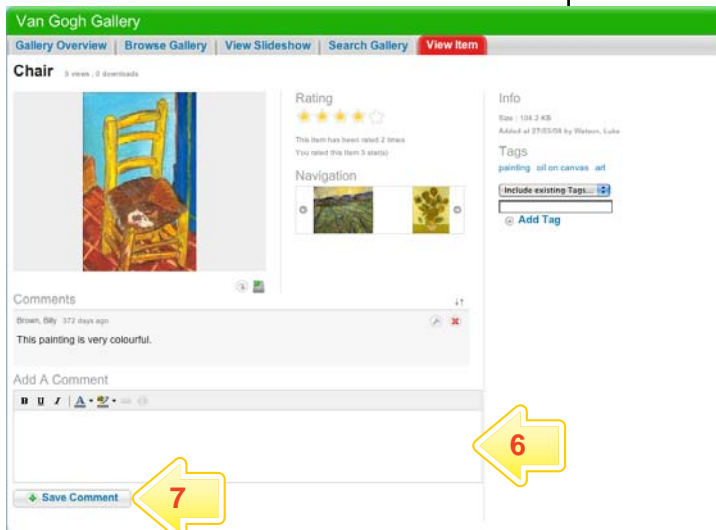
2 If the Gallery is in a sub folder, click the sub folder that contains the Gallery.

3 Click the Gallery. The Gallery page appears.

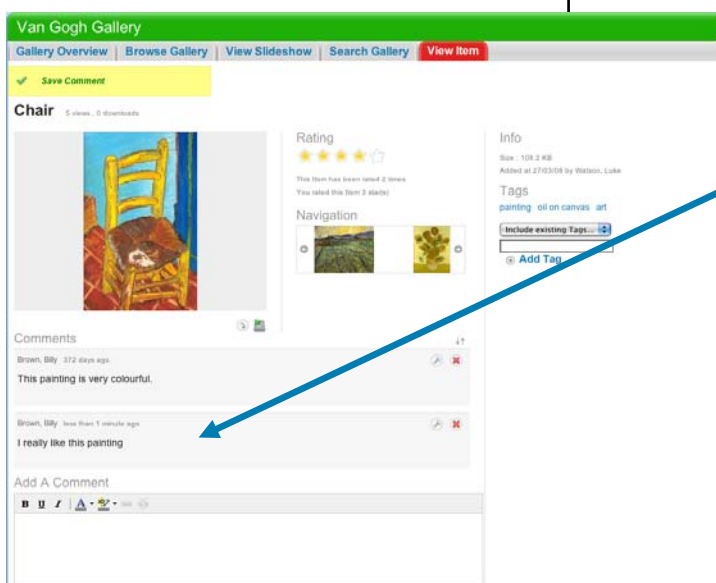
Gallery



- 4 Click [Browse Gallery](#)
- 5 Click the item that you want to comment on.



- 6 Click in the [Add A Comment](#) field and type your comment.
- 7 Click [Save Comment](#)



Your comment is added to the list of comments below the item.

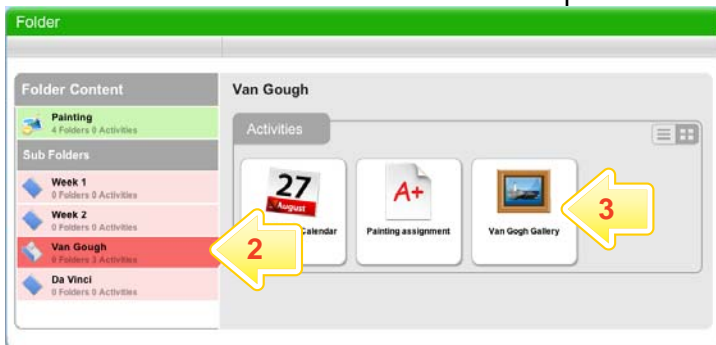
Gallery

Tag a Gallery Item

In some Galleries you can tag the items. Tags are keywords that help other users search for items in the Gallery.

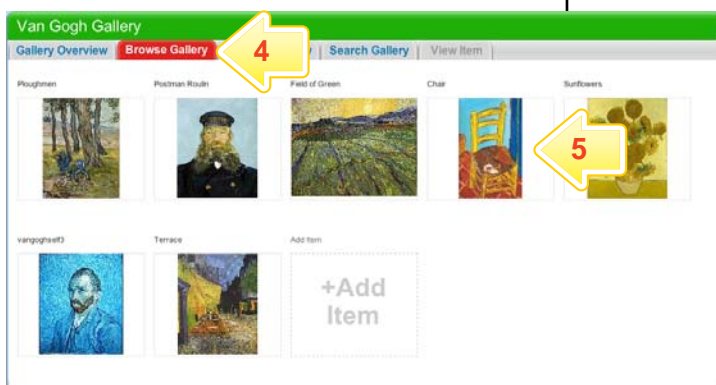


1 Click your class folder



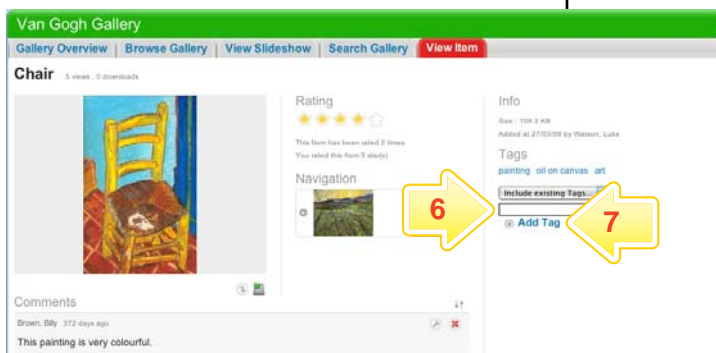
2 If the Gallery is in a sub folder, click the sub folder that contains the Gallery.

3 Click the Gallery.



4 Click **Browse Gallery**

5 Click the item that you want to tag.



6 Click in the **tag** field and type your tag.

7 Click **Add Tag**

The tag is added.

Subscribe to a Gallery Podcast

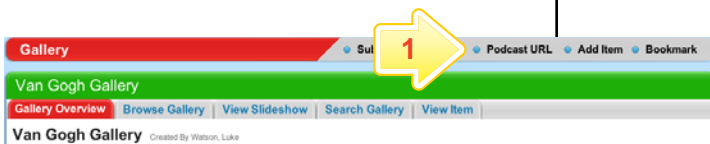
Use iTunes to automatically sync your iPod with changes in a Studywiz Gallery, or use a news reader to see Gallery updates automatically.



Subscribe using iTunes

- 1 Click **Subscribe To Podcast**.

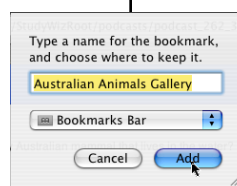
The content is added to iTunes on your computer. You can see it in iTunes by selecting Podcasts in the Library list.



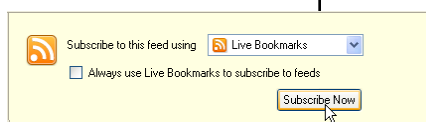
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- 1 Click **Podcast URL**.

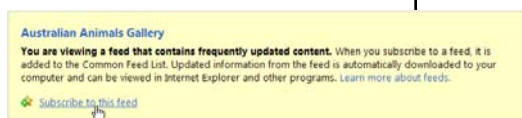
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- In Safari, click **Add Bookmark**. In the dialog box that appears, click **Add**. The RSS feed is added to Safari.



- In Firefox, click the **Subscribe Now** button and in the dialog box that appears, click **OK**.



- In Internet Explorer, click **Subscribe to this feed** and in the dialog box that appears, click **Subscribe**.