

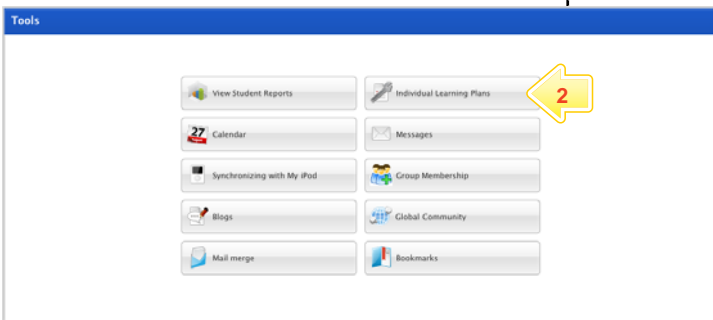
# Individual Learning Plans

## Create a new Learning Plan

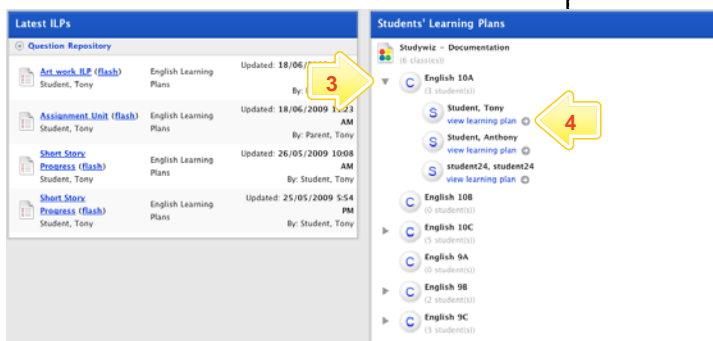
Learning Plans let Students develop a strategy for learning about a particular topic. Teachers and Parents can view and can contribute to their Students' Learning Plans. A Learning Plan is typically used to guide a Student through a long term project with clearly defined goals. Learning Plans are presented through a fun interactive Flash interface with a choice of different templates, or through a text based interface.



1 Click the **Tools** button.



2 Click the **Learning Plans** button.



3 Click ► to expand a class.

4 Adjacent to the name of the student for whom you want to create the learning plan, click **view learning plan**.

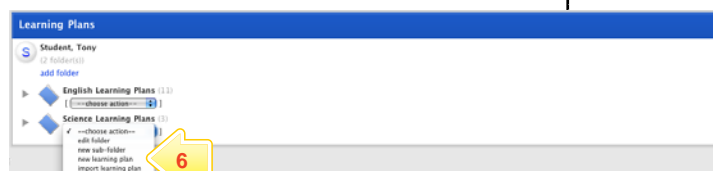


5 If there are no learning plan folders, click the **add folder** button.

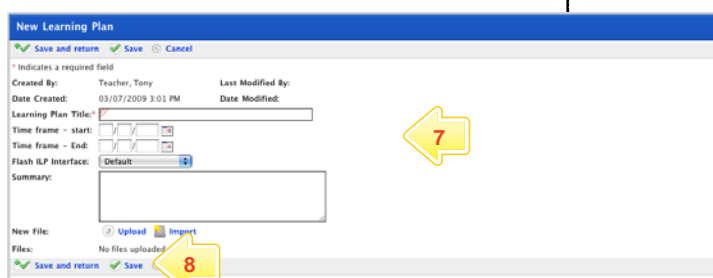


a Enter a folder name.

b Click **Save**. The new folder is added.



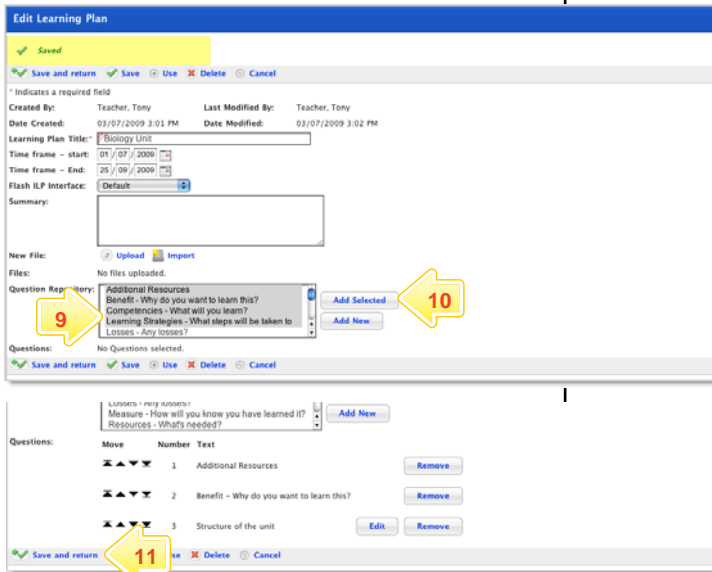
6 From the **--choose action--** drop-down list, select **new learning plan**.



7 Enter the Learning Plan information.

8 Click **Save**. The Question Repository appears.

# Individual Learning Plans



9 From the **Question Repository** field select the questions that you want to add to the Learning Plan.

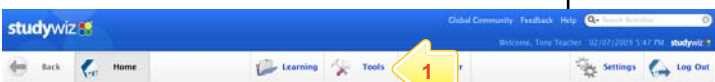
10 Click **Add Selected**. The questions are added at the bottom of the panel.

**Hint** Click **Add New** to create a new question.

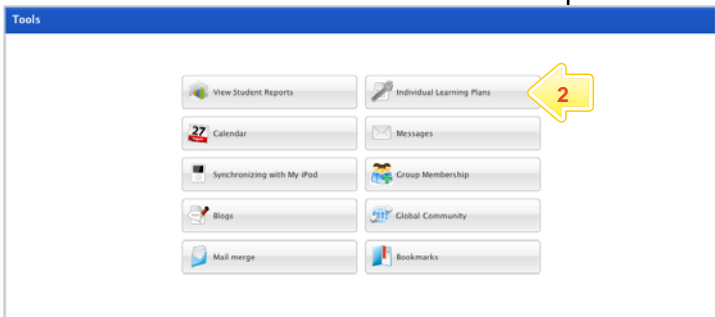
**Hint** Click the up and down arrows to re-order the questions.

11 Click **Save and return**.

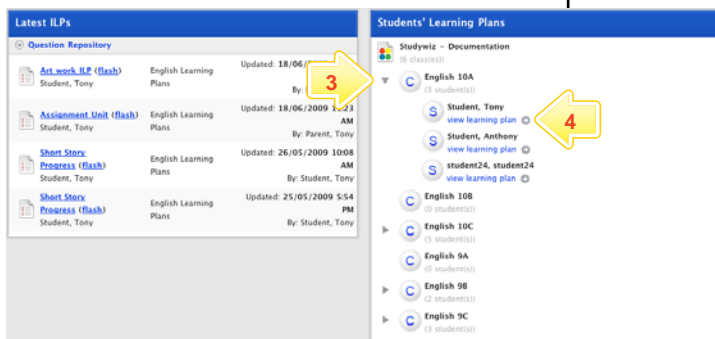
## Contribute to a Learning Plan



1 Click the **Tools** button.

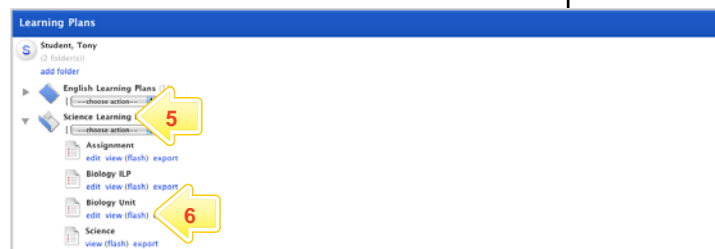


2 Click the **Learning Plans** button. The Latest ILPs and Learning Plans panels appear.



3 Click ► to expand a class.

4 Adjacent to the name of the student whose learning plan you want to view, click **view learning plan**.

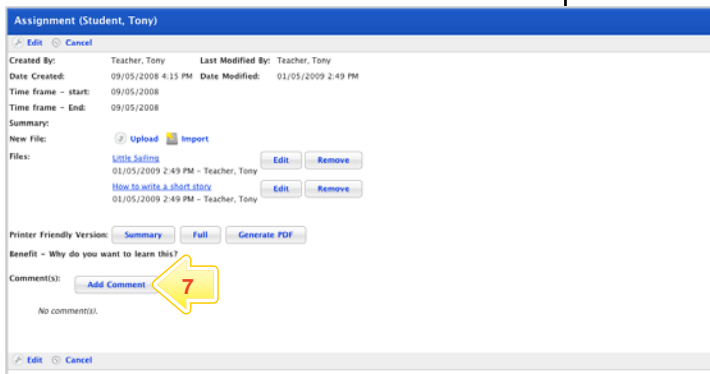


5 Click the ► to expand the Learning Plans folder.

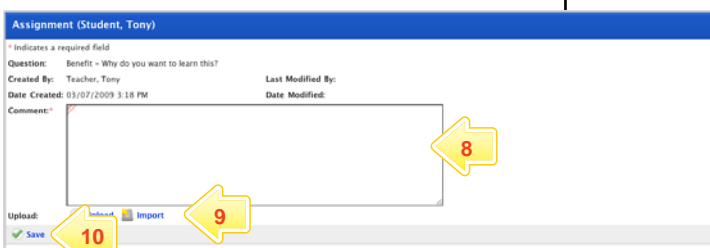
6 Click **view**.

**Hint** To view the Learning Plan in a flash interface, click the **(flash)** link.

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7 For each question, click the **Add Comment** button.



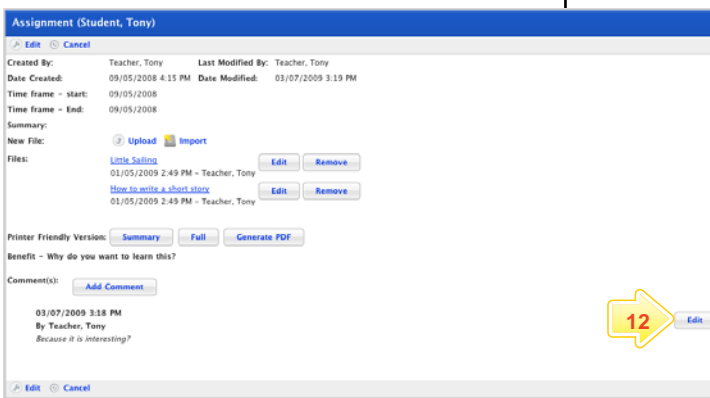
8 Enter comments, suggestions, an answer or a plan for how to answer the question.

9 Click **Upload** or **Import** to add a file to the Learning Plan question (optional).

10 Click **Save**.



11 Click the Studywiz **Back** button. The Learning Plan reappears and displays the new comments.



12 Edit a comment by clicking the **Edit** button.

## Tips and Hints

- 1 Upload or import any kind of file into a Learning Plan, for example, students can upload a piece of work or even a video blog as a reflection.
- 2 Encourage students to take control of their own Learning Plans.
- 3 Check students' Learning Plans progress regularly.
- 4 Leave comments for students in the Learning Plans.
- 5 Encourage Parents to log in and see their students' Learning Plans.

If you have any ideas for Studywiz Learning Plans, you're invited to share it with other teachers at the Studywiz Global Community – <http://studywizqc.org/>. Log in using the button on your Studywiz deployment.